

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 OCTOBER 2007

The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing Options

Community Services

Growth and Sustainable Communities

Housing and Environmental Services

Planning Services

Resources

Staffing and Communications

Councillor Simon Edwards

Councillor Mark Howell

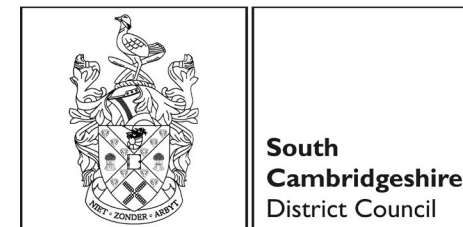
Councillor Dr David Bard

Councillor Mrs Daphne Spink MBE

Councillor Nick Wright

Councillor Mrs Vicky Ford

Councillor Mrs Sue Ellington



Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scamb.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to made, and issues to be considered during the four months from 1 October 2007

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Inspire Project - Review of Improvement Plan Key	Cabinet Agreement of Council Values Council	08 October 2007 18 October 2007		Leader of Council Cecilia Tredget, Improvement Manager Greg Harlock, Chief Executive	Report
Planning Obligations and Provision for Open Spaces and Community Facilities in New Developments Key	Cabinet	08 October 2007	Planning and Legal Officers of the Council	Growth and Sustainable Communities Portfolio Holder Jane Thompson, Cultural Services Manager	Report
Northstowe Development Trust / Local Management Organisation for Northstowe Non-Key	Cabinet	08 October 2007	Northstowe Development Trust Working Group September 2007	Growth and Sustainable Communities Portfolio Holder Jane Thompson, Cultural Services Manager	Report
Growth Agenda - Planning Service	Cabinet	08 October 2007		Planning Services Portfolio Holder	Report

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Staffing Levels Key				Gareth Jones, Corporate Manager, Planning & Sustainable Communities	
Housing Green Paper: Homes for the future: more affordable, more sustainable Non-Key	Cabinet	08 October 2007		Housing and Environmental Services Portfolio Holder Denise Lewis, Corporate Project Manager - Housing Futures	Report and draft response to CLG
South Cambridgeshire Sustainable Community Strategy 2007-2010 Key	Cabinet - Final Priorities Cabinet - Sign-off Council - Sign-off	08 October 2007 13 March 2008 24 April 2008	The Local Strategic Partnership (LSP) has undergone a programme of consultation and research to build an evidence base for its new objectives. The research consisted of: (a) Analysing existing consultation results and parish plans. (b) Carrying out the Quality of Life survey and a Community	Leader of Council Cecilia Tredget, Improvement Manager, Gemma Webb, Strategic Partnerships Officer	Report and Strategy

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			<p>(c) Strategy postal survey.</p> <p>(c) Holding discussion groups with residents from different parts of the district and at different life stages.</p> <p>(d) Holding stakeholder workshops that have been attended by Members of this Council, representatives of parish councils and voluntary/comm unity groups and LSP partners.</p> <p>(e) Carrying out other statistical research.</p> <p>(f) Consulting with theme groups and key lead officers.</p> <p>A full copy of the consultation results can be obtained from</p>		

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			Gemma Webb, Strategic Partnerships Officer.		
Housing Market Assessment for the Cambridge Sub Region Key	Cabinet	08 October 2007	The project has been developed in consultation with all of the authorities in the sub-Region and relevant government agencies, via the Cambridge sub-Region Affordable and Social Housing Group (CRASH).	Growth and Sustainable Communities Portfolio Holder, Housing and Environmental Services Portfolio Holder Mike Knight, Housing Strategy Manager, Keith Miles, Planning Policy Manager	Report
Review of Medium Term Financial Strategy Key	Cabinet Council	08 October 2007 18 October 2007		Leader of Council Adrian Burns, Head of Accountancy	Report
Review of Cabinet Scheme of Delegation Key	Cabinet Council For information and subsequent changes to the Constitution	08 October 2007 18 October 2007	Constitution Review Working Party 9 October 2007	Leader of Council Richard May, Democratic Services Manager	Report
Contact Centre Review Non-Key	Cabinet	08 October 2007		Staffing and Communications Portfolio Holder	Review Report

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				Steve Rayment, Head of ICT	
Service Charges for Leaseholders Key	Cabinet	08 October 2007		Resources Portfolio Holder Gwynn Thomas, Principal Accountant (Housing)	Report
Move to Four-Yearly District Council Elections Key	Council	18 October 2007	Public consultation undertaken via South Cambs Magazine Spring 2006 Edition and on the Council's website, with a deadline for responses of 28 April 2006. Members of the public could respond via: <ul style="list-style-type: none"> • the Council's website; • by e-mail; • by telephone; or • in writing. 	Leader of Council Greg Harlock, Chief Executive	Report
Review of Polling Districts and Polling Places	Council Electoral Arrangements Committee	18 October 2007 05 October 2007	Consultations with Parish Councils, Public, Disabled Groups, District and County	Resources Portfolio Holder Laura Lock, Electoral	Report Notice of Review

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Key			Councillors	Services Manager	Polling Station Schedule
GAMLINGAY Village College: Dual Use Capital Grant Non-Key	Cabinet	08 November 2007	Local Members	Community Services Portfolio Holder Jane Lampshire, Sports Development Officer	Report
Integrated Business Monitoring Non-Key	Cabinet Sixth-monthly report: April to September 2007	08 November 2007		Leader of Council Ian Salter, Performance Improvement Officer	Report
Workforce Plan 2006/07 to 2008/09 Key	Cabinet	08 November 2007		Staffing and Communications Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report and Workforce Plan
IMPINGTON Village College: Dual Use Capital Grant Non-Key	Cabinet	13 December 2007	Local Members	Cllr Mark Howell Jane Lampshire, Sports Development Officer	Report
Licensing Act 2003 Policy	Cabinet	13 December 2007	Consultations will be undertaken with a	Housing and Environmental Services	Report and Revised Licensing Policy

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Key	Council	31 January 2008	broad range of people and organisations including:- <ul style="list-style-type: none"> • Police • Fire Authority • Trading Standards • Social Services • Environmental Health • Planning • Health & Safety • All Premises Licence holders • Parish Councils • Any other persons identified as representing business and residents in the area The document will also be available for general comment via the Council's website and at Reception.	Portfolio Holder Myles Bebbington, Licensing Officer, Dale Robinson, Corporate Manager, Health & Environmental Services	
Housing Revenue Account (HRA) Business Plan 2007-2010	Cabinet	Between 13 December 2007 and 10 January 2008	Tenants, Local Strategic Partnership	Housing and Environmental Services Portfolio Holder Steve Hampson,	Report and Business Plan

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Key				Executive Director, Denise Lewis, Corporate Project Manager - Housing Futures	
Private Hire and Taxi Driver Testing: Certificate of Compliance Key	Cabinet	13 December 2007	Consultation with the trade planned	Housing and Environmental Services Portfolio Holder Myles Bebbington, Licensing Officer, Dale Robinson, Corporate Manager, Health & Environmental Services	Report
Housing Futures Key	Cabinet Council	10 January 2008 31 January 2008	Tenants, Leaseholders, Members, partner organisations, e.g., Local Strategic Partnership (LSP) and other key stakeholders Member / Tenant Working Group	Housing Options Portfolio Holder Steve Hampson, Executive Director, Denise Lewis, Corporate Project Manager - Housing Futures	Report
Administration of the Low Cost Home Ownership Register Non-Key	Cabinet Options for LCHO Register beyond March 2008	Before 28 February 2008	Housing Services and Housing Options Teams Local authorities in the Cambridge Sub-region and Bedfordshire	Housing and Environmental Services Portfolio Holder Steve Hampson, Executive Director	Report

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			Housing Corporation and other Homebuy agents operating in the East of England All Registered Social Landlords and other providers of LCHO products		
Forthcoming or Deferred Items					
ARBURY CAMPS: Section 106 Agreement (Work in Progress) Non-Key	Cabinet Council	12 October 2006 26 October 2006	Cambridge City Council	Resources Portfolio Holder Adrian Burns, Head of Accountancy	S.106 Agreement Arbury Camps, 12/10/2006 Cabinet
Disposal of Land to Papworth Trust (Work in Progress) Key	Cabinet	08 June 2006	Local consultation on the individual proposals for affordable housing as part of the planning application process. In most cases there has also been local consultation as part of the development of the proposals. Housing Services have been consulted on and support each of the proposals for these sites.	Housing and Environmental Services Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	

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			Where proposals directly affect existing residents they have also been consulted as part of the development of proposals, e.g., Queens Close, Over.		
Energy Efficiency and Listed Buildings Supplementary Planning Document (Awaiting appointment of Conservation Manager) Key	Cabinet - Draft Supplementary Planning Document	Before 31 December 2007	A Supplementary Planning Document will be subject to full public consultation. Conservation and Design Advisory Group considered the document on 17 January 2007 Conservation, Sustainability and Community Planning Portfolio Holder	Growth and Sustainable Communities Portfolio Holder	
Equal Pay Audit (Awaiting outcome of consultations) Non-Key	Staffing and Communications Portfolio Holder (Awaiting outcome of Consultation Process)	24 May 2007		Staffing and Communications Portfolio Holder Jill Mellors, Human Resources Officer	
South Cambridgeshire Design Manual / Guide: Streetscape Design in	Growth and Sustainable Communities Portfolio	16 March 2007 July 2007		Growth and Sustainable Communities Portfolio	

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New Developments (Awaiting appointment of the Conservation & Design Manager) Key	Holder Growth and Sustainable Communities Portfolio Holder			Holder	
Trade Waste Business Plan (Deferred by Cabinet) Key	Cabinet	14 December 2006	Senior Management Team Resources, Staffing, Information & Customer Services and Environmental Health Portfolio Holders	Housing and Environmental Services Portfolio Holder Stuart Harwood-Clark, Environment Operations Manager, Dale Robinson, Corporate Manager, Health & Environmental Services	Trade Waste Expansion - Confidential Report, 14/12/2006 Cabinet Trade Waste Expansion - Confidential Appendix, 14/12/2006 Cabinet Trade Waste Expansion - Confidential Business Plan, 14/12/2006 Cabinet
Closed Churchyard Maintenance and Management Policy (Deferred pending appointment of Conservation & Design Manager)	Cabinet	09 July 2007		Planning Services Portfolio Holder Steve Hampson, Executive Director	

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Key					
<p>Community and Cultural Strategy 2007-2012</p> <p>(Deferred pending review of Community Services)</p> <p>Key</p>	Cabinet	13 September 2007	Community, Arts & Sports Advisory Group – 19 April 2007	<p>Community Services Portfolio Holder</p> <p>Simon McIntosh, Corporate Manager, Policy, Performance and Partnerships</p>	
<p>Local Development Framework (LDF) - Gypsy and Traveller Development Plan Document (GTDPD)</p> <p>Key</p>	<p>Council - Local Development Framework (LDF) Special Meeting</p> <p>Following the consultation carried out on issues and options in October 2006, work is progressing on identifying potential site options. A further round of consultation was programmed for September 2007; however this will now be subject to a delay to enable further work to be undertaken.</p> <p>Cabinet</p>	<p>September 2007</p> <p>September 2007</p>	<p>Senior Officers GTDPD Member Reference Group Public Consultation (after Council agreement on 28 September 2006)</p>	<p>Housing and Environmental Services Portfolio Holder</p> <p>Growth and Sustainable Communities Portfolio Holder</p> <p>Keith Miles, Planning Policy Manager</p> <p>Traveller Project - Strategic Officer Group on Traveller Issues</p>	

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